



# CHRIS YUNG ELEMENTARY SCHOOL

Every Student by Need Every Day

<b>Meeting Title</b>	Chris Yung Parents' Advisory Council			
<b>Date</b>	Tuesday, October 15, 2024			
<b>Time</b>	6:00 pm			
<b>Location</b>	Hybrid: CYES Library, Zoom			
<b>Attendance</b>	In-Person	9	Virtual	28

## Meeting Minutes

### 1. Welcome and Introductions

- a. Meeting called to order at 6:09pm by Katy ter Weele
- b. Motion from Ms. Quatrone to adopt agenda as presented, second from Liz Geiger (PTO President). Approved

### 2. Presentation: Enrollment, Staffing Updates

- a. Finalized budget not yet received; based on enrollment at of the end of September
- b. Down enrollment by ~35 students; addition of new classes in build
- c. ECSE (Early Childhood Special Education)
- d. Kindergarten numbers up, added 5<sup>th</sup> teacher
- e. Special Programs = Level II Autism (2 classes/ 14 students), 2 Intellectually Delayed (2 classes, 11 students)
- f. Total 731 enrollment, English Language Learners at 30%
- g. Staffing
  - i. Special Education/ ESOL share teacher (dual specialty) = the .5 for both categories
  - ii. Math Coach new this year
  - iii. Gifted teacher shared with Piney Branch = .5
  - iv. Counselor shared with Gravelly Elementary = .5
  - v. 2 vacancies with Special Education TAs
  - vi. Registrar vacancy in office
- h. K-3 = <24 students
- i. 4-5 = <28 students
- j. Grant = division wide that applies to many schools in the county; can be based on different aspects for each school

### 3. Principal's Time: Mrs. Downey

- a. Parent Engagement – Family Literacy Night, Thursday, October 17
- b. Visit from Superintendent, observed dual enrollment (Kindergarten)
- c. Structural Rounds – visits from other Principals within the county
- d. PTO operating

### 4. Citizen's time: [cyesadvisory@gmail.com](mailto:cyesadvisory@gmail.com) for any desired topics to address

- a. 3<sup>rd</sup> grade classes – How was it decided which student would be assigned to team classes (math = 1 teacher/ language arts = 2<sup>nd</sup> teacher) students switch throughout the day
- b. Initiated last year, language arts teacher had significant expertise
- c. Mrs. Twitchell (Certified Reading Specialist) and Ms. Stoy = current team
- d. Will look at data at the end of first quarter to gauge success



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- e. Student Placement – nothing done differently, students not handpicked
  - f. Traditional Student Placement Process – take into consideration student learning patterns, behaviors, clusters that work with Master Schedule (special education, gifted, ESOL)
- 5. SACI Update**
- a. New Representative – Allison Griffin
  - b. Back-up needed – volunteer encouraged
  - c. 1x/month at Kelly Leadership Building, Thursday, ~6-8pm
- 6. Adjourn/ PTO meeting begins**

Motion to end the meeting, properly seconded. Parent Advisory ended at 6:36 pm