

Chris Yung Elementary School _____

Afternoon Car Rider Dismissal Form

This form is only for afternoon car rider pick up only.

Please return this form to the CYES front office staff to receive your car number.

If you plan to pick up your child(ren) from school in the car lane on a regular basis, please complete and return this form to the CYES front office staff. You will be assigned a car number and receive a placard to place in your **front windshield or front passenger window so it may be visible by staff members**. Use this placard anytime you pick up your child(ren). Each family will receive one number placard. If you need a second one, please contact the office. This number will stay with your family for as long as you attend CYES. If you lose your card there will be a \$5.00 replacement fee. If you do not have the placard in your windshield, you will be asked to produce photo identification.

Student Name(s) <i>(first and last)</i>	Grade	Classroom Teacher
•		
•		
•		
•		

Parent/Guardian Name(s)	Afternoon Phone Number
List of Approved Driver(s)	
•	•
•	•
•	•

Regular Day(s) for Afternoon Car Pick-Up

Circle the days your child will be routinely picked up in the car lane:

Monday Tuesday Wednesday Thursday Friday

or

As Needed – *Will notify CYES office each time*

**Please contact the office if there is a change in your dismissal routine during the school year. Thank you!*

Please review the following car rider dismissal policies. Our primary concern is your child's safety.

- Remain in the driver's seat allowing staff members to assist with car doors.
- Do not park in the car rider lane or leave your car unattended.
- Do not pass other cars that are loading.
- Follow all state laws regarding seat belts and child safety seats.
- Follow directions by staff working in the car circle.

Thank you for your support as we continue to improve upon our afternoon car rider dismissal. By signing below, you acknowledge these policies and agree to follow them.

_____ (signature) _____ (date)

School Use Only

Date received		Number Issued	
Staff Initials			